

# Access/Gender Specialist

## Contract Opportunity with a Canadian-Vietnamese Project

### Vietnam Skills for Employment Project (VSEP)

VSEP is a Department of Foreign Affairs, Trade and Development Canada (DFATD Canada)-funded project to strengthen Vietnam's Technical and Vocational Education and Training (TVET) sector to better serve the Vietnamese growing economy. The project's goals are to strengthen TVET leadership and management at national and provincial levels and to strengthen the TVET delivery system in three provinces (Hau Giang, Vinh Long and Binh Thuan).

This is a 6-year project based in Vietnam National University – HCMC from November 2014 to January 2020. We are currently seeking a Vietnamese Access/Gender Specialist to work with the Canadian Equality Specialist to activate and maintain an Access/Gender Advisory Committee and ensure that gender equality is mainstreamed throughout the project.

### Specific Responsibilities

With the Canadian Gender Equality Specialist, set up an Access/Gender Advisory Committee for the project and follow up on the implementation of the Access Strategy and Gender Equality Strategy

- Make arrangements for Access/Gender Advisory Committee meetings
- Working with the Canadian Gender Equality Specialist, develop and deliver a gender mainstreaming workshop relative to the TVET sector, including how to undertake a gender analysis, for VSEP and TCAM staff in Vietnam
- At the request of the Canadian Gender Equality Specialist or Canadian Field Director:

- Provide input into annual workplans and events related to the VSEP Access Strategy and Gender Equality Strategy
- Provide ongoing advice and support to the TVET programs through program development and review
- Provide ongoing advice and support to the development of gender- sensitive products and programs developed through the TCAMs
- Regularly monitor access and gender equality activities in Vietnam and ensure that VSEP is aware of new developments that might impact the project
- Carry out other short term duties as assigned?

### Qualifications and Experience

- Minimum of a Masters degree;
- Minimum of (5) years of experience working toward the achievement of access and gender equality in Vietnam;
- Demonstrated understanding of gender mainstreaming, knowledge of gender concepts and skill in gender analysis;

- Demonstrated understanding of working with underrepresented groups including women, youth, ethnic minorities and rural populations.
- Experience in the education and training sector would be an asset

**Level of Effort**

100 days over the life of the project, with 30 days planned for the period between end of January 2015 and March 31, 2015

**All Candidates are required to meet the following Language Requirements:**

Candidates must possess a level four (4) proficiency in reading, writing and oral English.

The description associated with the language requirement can be found at the following website: [http://www.international.gc.ca/ifait-iaeci/test\\_levels-niveaux.aspx?lang...](http://www.international.gc.ca/ifait-iaeci/test_levels-niveaux.aspx?lang...)

Please email your CV and a covering letter to Tran Lan Huong at [lanhuong@vietnampsu.org](mailto:lanhuong@vietnampsu.org) by January 9, 2015.

Please address questions about the position to the following:

Mai Quang Long Binh, Logistics Coordinator, VSEP

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